Reference number assigned to the case by the Contracting Authority: RES/01/01/2021/OK

# ANNEX 5

**GDPR Information Clause**

The information clause resulting from Art. 13 of the GDPR in the case of collecting personal data directly from the data subject.

According to Art. 13 sec. 1 and 2 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46 / EC (general regulation on data protection) (Journal of Laws UE L 119 of 04/05/2016, p. 1), hereinafter referred to as "GDPR", I would like to inform you that:

1. **THE PERSONAL DATA ADMINISTRATOR** is the WWF Polska Foundation with its registered office at ul. Usypiskowa 11, 02-386 Warsaw; tel. (22) 660 44 33; fax (22) 660 44 32.
2. The WWF Polska Foundation has appointed an INSPECTOR FOR THE PROTECTION OF PERSONAL DATA. Should you have questions regarding the processing of your personal data, feel free to contact him by writing to the email address: [daneosobowe@wwf.pl](mailto:daneosobowe@wwf.pl)
3. Legal basis for using your data. In accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46 / EC, i.e. GDPR data processing is based on the following legal bases:

* in order to settle a competition for offers, tenders, to establish or perform a contract or other directly related obligations (Article 6 (1) (b) of the GDPR);
* to secure WWF's legal obligations (Article 6 (1) (c) of the GDPR);
* to pursue the legitimate interests of WWF, unless your interests or fundamental rights outweigh (Article 6 (1) (f) of the GDPR).

1. **Data recipients**

Your personal data may in some cases be transferred to other companies or legal persons, in particular service providers (e.g. hosting partners, social media companies, law firms, courier companies, etc.) and state authorities (e.g. tax offices in connection with tax information).

1. **Data retention**

We store your personal data only for as long as it is necessary for the purpose for which it is collected - settlement of a contractor, conclusion of a contract and its implementation, as well as compliance with any legal, accounting or reporting requirements.

In order to determine how long we keep your data, we look at the category of the data and the purpose for which we collected it. In order to determine the appropriate period of storage of personal data, we take into account their quantity, nature and sensitivity, the potential risk of damage resulting from their unauthorized use or disclosure, the purposes for which we process personal data and whether we can achieve these purposes through other means or legal solutions.

1. In connection with the processing of personal data by the WWF Poland Foundation, you have the following rights:

* access to the content of data, rectification, deletion, processing restrictions, the right to object;
* lodging a complaint to the supervisory body (the President of the Personal Data Protection Office) if it is found that the processing of personal data violates the provisions of the GDPR.

I, the undersigned

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declare that I have read the content of this GDPR Information Clause.